Olmstead Working Group Meeting Minutes

July 26, 2016

12 pm- 2 pm

John A. Wilson Building

**Attendees:** Alexis Taylor (ODR); Sara T. Clark (DCOA); Olga Figueroa (DDS); Erin Leveton (DDS); Vivian Guerra (DDS); Jessica Hunt (ODR);): Raphaelle Richardson (DBH): Kristal Wortham (NAMI DC) Brenda Donald (DMHHS): James Ballard (DBH); Melinda Hasbrouck (Our Door); Yvonne Smith (constituent)

On Conference Call: Ed Bynum (DDS); Trina Dutta (DHCF)

 **Introduction of Attendees:** Meeting attendees introduced themselves. Raphaelle Richardson, who is the new Olmstead Coordinator for DBH, gave a short bio.

**Approval of Meeting Minutes**: Meeting minutes were approved with one addition to the list of attendees.

**Quarterly Reports:** Each agency coordinator gave a brief report out of their agency’s progress concerning quarterly Olmstead goals, including numbers of transitions where applicable, as well as agency programmatic efforts.

There was some discussion regarding the Action Items and data points agencies are responsible for—whether the data can be tracked and which agency should be tracking it. We determined that this was a worthwhile discussion to have while formulating the 2017 Plan.

**2017 Plan Preparation:** The Group decided to have a separate meeting where volunteers would walk though each of the metrics for the 2016deliverables and determine if they were meaningful data to collect which could be accurately collected. This discussion would help set the stage for the 2017 Plan.

**Action Items prior to next meeting:**

1. ODR will set up a time and place for the data subcommittee to meet.

2. ODR will continue to compile agency data into a summary report.

3. ODR will bring all agency reports to the next meeting.